



## MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

A regular meeting of the Board of Directors of the Cherry Creek Vista Park & Recreation District was held at 5:30 p.m. on Thursday October 26, 2023, via Zoom. The meeting was open to the public.

**Attendance:**

Directors:

Debra Botton, President  
Dave Mohrhaus, Vice-President  
Doug Mohr, Treasurer  
Jane Rieck, Assistant Secretary/Treasurer  
Quanwei Lu, Assistant Secretary/Treasurer – Absent - Unexcused

Other attendees:

Alicia Corley, Icenogle, Seaver, Pogue  
Dawn Schilling, Schilling and Company  
Matt Mundy, MPM Recreation  
Sarah Shepherd, Circuit Rider of Colorado  
Sujata Trehan, Circuit Rider of Colorado

Public Attendees:

Jessica Yoffe  
Heather Robbins  
Barbara Ariss  
Bernie Gehris  
Aaron Spencer  
Scooby Doo  
CCV Resident  
Doug Schroeder  
Ashley Wilson

**Call to  
Order/Agenda/  
Declaration:**

Director Botton called the meeting to order at 5:33 pm and declared a quorum. The Agenda was approved by acclamation acknowledging that items may be taken out of order. Director Lu's absence was marked as unexcused.

**Citizen Items:**

No items were presented.

**Administrative  
Items:**

**Review and Approval of Meeting Minutes from the Special meetings held on September 18, 2023, September 21, 2023, and October 10, 2023**

This item was deferred to the next Board meeting.

**Board housekeeping and onboarding reminders: website ADA compliance dates, payroll**

Sarah Shepherd gave the Board an update. Due to the recent changes by SIPA, management will be reaching out to another service regarding accessibility for the Districts website.

Sarah Shepherd reminded Board members to complete their payroll documents.

**Confirm November meeting date**

The November Board meeting and 2024 Budget hearing is scheduled for the November 16, 2023 at the Community Room.

**Financial Items:**

**Consider approval of October 2023 Claims Payable**

Dawn Schilling presented the October 2023 claims to the Board. Director Rieck brought up a few items for management to follow up on: Xcel – franchise fee and tax, Denver Water – what is the actual use for Sunset Park and correct the pool address in their system.

Upon motion by Director Rieck and seconded by Director Botton, the Board voted as follows, 4-0 (with one absent), to accept the October 2023 claims, as presented:

Director Botton – Approve

Director Rieck – Approve

Director Mohr – Approve

Director Mohrhaus – Approve

Director Lu – Absent.

**Financial Statements for the period ending August 31, 2023**

Dawn Schilling presented Financial Statements for the period ending August 31, 2023.

Upon motion by Director Mohr and seconded by Director Botton, the Board voted as follows, 4-0 (with one absent), to accept the Financial Statement for the period ending August 31, 2023, as presented:

Director Botton – Approve

Director Rieck – Approve

Director Mohr – Approve

Director Mohrhaus – Approve

Director Lu – Absent.

**2024 Budget Planning Discussion**

Dawn Schilling presented the Draft 2024 Budget to the Board. Discussion followed.

**Operations and Maintenance:**

**Tennis Working Session Recommendations**

Ashley Wilson gave the Board an update on the tennis meetings and presented some recommendations: implement an annual fee for the tennis/pickleball key; consider moving to a keypad to access courts; include rules & regs and code of conduct in CivicRec as part of key purchase process; continuing with current programs; updated USTA usage structure and fees including court usage fees. Discussion followed.

Board will review the Code of Conduct at the next meeting.

**Landscape and Facilities Reports and Updates**

No items presented.

**Sunset Park Grant Update**

No items presented.

**Pool and Community Room report**

Matt Mundy presented the Board with an update on the pool. The Board discussed the pool regulator proposal.

Upon motion by Director Rieck and seconded by Director Mohr, the Board voted as follows, 4-0 (with one absent), to accept the proposal from FCI for pool regulator installation as presented, while requesting that FCI to remove the \$2500 investigative fee:

Director Botton – Approve

Director Rieck – Approve

Director Mohr – Approve

Director Mohrhaus – Approve

Director Lu – Absent.

**Capital improvement, operations, and maintenance priorities:**

**Master project calendar**

No items presented.

**Legal:**

**Lakeview Park Cell Tower Extension Project Review and Updates**

Alicia Corley gave the Board an update on the County process, it is moving forward as anticipated.

**Update on Brick Fence Damages**

No items presented.

**Hail damages claim discussion**

No items presented.

**Legal Counsel proposal process**

Sarah Shepherd gave the Board an update, there are no proposals at this time.

**Executive Session:**

Upon motion by Director Mohr to adjourn into Executive Session pursuant to §24-6-402(4)(e), C.R.S. to receive legal advice, develop negotiating positions, strategy, or instruct negotiators, pursuant to §24-6-402(4)(b), C.R.S., to consult attorney on specific legal questions, and pursuant to §24-6-402(4)(a), C.R.S, for the purposes of discussing the purchase, sale, acquisition, lease, transfer or sale of real, personal or other property related to the Lakeview Park Cell Tower. The motion was seconded by Director Botton.

Roll call vote:

Director Botton – Approve

Director Rieck – Approve

Director Mohr – Approve

Director Mohrhaus – Approve

Director Lu – Absent

Executive session was started at 8:31 p.m.

Upon a motion by Director Botton, with a second by Director Mohrhaus, the Board voted to exit the Executive Session at 8:59 p.m.

Roll call vote:

Director Botton – Approve

Director Rieck – Approve

Director Mohr – Approve

Director Mohrhaus – Approve

Director Lu – Absent.

**Additional Board  
Member Items:**

**Continuation of Long Range Budget and Reserve Planning  
Process**

No items presented.

**Community Recreation Committee Planning**

No items presented.

**Adjournment:**

There being no further business on the agenda, the Board approved by acclamation to adjourn the meeting at 9:01 p.m.

The next Board meeting is a Regular Meeting and the 2024 Budget Hearing, and is scheduled for November 16, 2023 at 5:30 p.m. at the Community Room at 11350 E Orchard Road, Englewood, CO 80111.



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Secretary for meeting