



MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

A regular meeting of the Board of Directors of the Cherry Creek Vista Park & Recreation District was held at 5:30 pm on Thursday, January 21, 2021, via Zoom due to the ongoing health crisis. The meeting was open to the public.

Attendance:

Directors:

Howard Buchalter, Assistant Secretary/Treasurer
Stephanie Kamlet, President
Dan Marks, Vice-President
Dave Mohrhaus, Assistant Secretary/Treasurer
Jane Rieck, Treasurer

Other attendees:

Alicia Corley, Icenogle, Seaver, Pogue
Dawn Schilling, Schilling and Company
Kevin Aguilar, Aguilar Construction
Alyssa Tharrett, Essenza Architecture
Christa Plaza, Essenza Architecture
Mike Leuteneker, Kimley-Horn
Reg Craig, JBK Landscape
Matt Mundy, MPM Recreation
JC Chambers, MPM Recreation
Joanna Waldenmyer, Root Partnership Landscape Design
Jason DeYoung, Proof Civil Engineers
Lindsey Reese, Circuit Rider of Colorado
Sarah Shepherd, Circuit Rider of Colorado
Sujata Trehan, Circuit Rider of Colorado
Kristen Burwell, Resident
Amber Salwicz, Resident - Pool renovation working group member and Swim Team Parent Representative
Jill Marks, Pool renovation working group member and Swim Team Parent Representative

**Call to Order/Agenda/
Declaration:**

Director Kamlet called the meeting to order at 5:30 pm and declared a quorum. The Agenda was approved by acclamation acknowledging that items may be taken out of order.

Presentations:

Peakview Park strategic plan/site meeting presentation/Project Grants
Ms. Shepherd, Joanna Waldenmyer, from Root Partnership Landscape Design, and Jason DeYoung, from Proof Civil Engineers, presented the Site

Plan for Peakview Park. Discussion followed. Current Punch list items and the project budget were also presented.

The District needs to send letter notifications via mail to all residents adjacent to Peakview Park, and invite them to the next Board meeting to meet public notice requirements for the site plan permitting.

Project Grant options and applications to Arapahoe County Open Spaces and GoCo were discussed.

Upon motion by Director Buchalter and seconded by Director Rieck, the Board voted 5-0 to approve starting work on the Grant application with Arapahoe County Open Spaces, as well as the site plan.

Essenza Architecture Presentation

Alyssa Tharrett and Christa Plaza from Essenza Architecture presented the Orchard Pool Design Plan. Discussion followed. Mike Leuteneker from Kimley-Horn presented the Landscape plans. Discussion followed. Cost Estimates were presented. Discussion followed. The board thanked the design team and planning committee for their hard work.

Citizens Items:

Input regarding Lakeview Park Backstop

Discussion rescheduled to the next Board meeting, as the resident was unable to attend.

Input regarding tennis court backstop at Sunset Park

Ms. Burwell requested that the tennis court backstop be moved to a different court in the District. Discussion followed. Suggestion to relocate backstop to Orchard park tennis court was discussed. Kevin Aguilar will assess the current backstop to evaluate removal or repositioning cost and options.

Input regarding tree at Lakeview Park

Ms. Shepherd reported on a tree at Lakeview Park that a homeowner had expressed concern over its health. Ms. Shepherd noted that JBK has inspected the tree and found that it is in good health, that the tree is dropping its needles per regular cycle. JBK will keep an eye on the tree to ensure it stays in good condition.

Update on Community Garden at Prairie Vista Park

Community Garden Dedication and other possible programs at the garden were discussed. More updates will follow in the coming months.

Legal Items:

Asphalt Pathway Discussion

Alicia Corley from Icenogle, Seaver, Pogue presented an update regarding the Asphalt Pathway issue. Discussion followed.

Upon motion by Director Mohrhaus and seconded by Director Rieck, the Board voted 5-0 to direct legal counsel and management to pursue the matter with Asphalt Doctors.

Operations and maintenance:

Landscape report and Snow removal report

Ms. Shepherd gave an update regarding snow removal and expanded snow removal map. The Board appreciated the improved snow removal in the District and comments received by community members and park users.

Set pool fees and Field User Fees Discussion

Board agreed unanimously to maintain the same fee structure, and not raise any fees due to the ongoing health crisis. New signs for tennis courts were discussed. The discussion regarding Board member pool membership discussion will be continued at the next meeting.

CivicRec and Website Launch

Ms. Shepherd gave an update regarding CivicRec launch, scheduled for February-end.

Financial Matters:

Approve Claims for Period ending January 31, 2021 and Financial Report for Period ending December 31, 2020

Upon motion by Director Kamlet and seconded by Director Rieck, the Board voted 5-0 to approve the January 2021 Claims, as presented.

Financial Report ending December 31, 2020 will be presented at the next meeting.

Accept December 2020 Claims

Upon a motion by Director Buchalter and seconded by Director Kamlet, the Board voted 5-0 to ratify the December 2020 Claim payments.

Capital Projects Budget

Dawn Schilling from Schilling and Co presented the Capital projects budget. Discussion followed.

Upon a motion by Director Buchalter and seconded by Director Rieck, the Board voted 5-0 to approve the Capital Project budget allocations changes.

Administrative matters:

Meeting minutes - November 19, 2020 and June 18, 2020

Upon a motion by Director Kamlet and seconded by Director Rieck, the Board voted 5-0 to approve the November 19, 2020 minutes, as presented.

Capital project master calendar review

Capital project master calendar was made available for the Board to review.

Prairie Vista Park: Land Development Plan, Trailhead Update

These items will be presented at the next meeting.

Vista II Park/ COVID Grant Closeout/ COVID Insurance Premium Refund Request Update

Ms. Shepherd updated the Board that the COVID Grant has been closed, and the COVID Insurance Premium Refund has been received. The Vista II final Grant has been submitted and approved. Reimbursement should be received soon.

Additional Board Member Items:

No additional Board member items were presented.

Adjournment:

The Board approved by acclamation to adjourn the meeting at 8:41pm .

The next Board meeting is a Regular Meeting, and is scheduled for **Thursday, March 18th, 2021** at 5:30pm via Zoom.

Lindsey Reese

Secretary for meeting