



MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

A regular meeting of the Board of Directors of the Cherry Creek Vista Park & Recreation District was held at 5:30 pm on Thursday, May 23, 2023, at the Orchard Park Community Room. The meeting was open to the public.

Attendance:

Directors:

Debra Botton, President
Dave Mohrhaus, Vice-President
Doug Mohr, Treasurer
Jane Rieck, Assistant Secretary/Treasurer
Quanwei Lu, Assistant Secretary/Treasurer

Other attendees:

Alicia Corley, Icenogle, Seaver, Pogue
Dawn Schilling, Schilling and Company
Monique Lucero, JBK Landscape
Matt Mundy, MPM Recreation
Ryan Axluud, Resident
Mike Meador, Resident
Colin Moran, Resident
Bonnie Jurus, Resident
Yaunting Zhang, Resident
Jim Boelter, Resident
Gregory Foster
Barbara Ariss
Ashley Wilson, Resident/USTA Representative
Monica Bogue, Resident
Gina Spencer, Resident
Bernie Gehris, Resident
Rich Workman, Resident
Greg, Resident
Jason Abrams, Resident
Laura Peterson, Resident
Heather Robbins, Swim Team Parent Representative
Steve Robbins, Resident
Peter Kline, Circuit Rider of Colorado
Sarah Shepherd, Circuit Rider of Colorado

**A. Call to
Order/Agenda/
Declaration:**

Director Rieck called the meeting to order at 5:31pm and declared a quorum. The Oaths of office were confirmed by Alicia Corley, attorney for the District. The agenda was approved by acclamation acknowledging that items may be taken out of order.

B. Election Items: Election of Officers:
At the request of the public attendees, the Board and consultants for the District introduced themselves.

Director Rieck nominated Director Mohrhaus for President. The motion did not receive a second.

Director Mohr nominated Director Botton for President. Discussion followed. The results of the roll call vote were as follows:

Dave Mohrhaus – Approve
Quanwei Lu – Approve
Jane Rieck – Approve
Doug Mohr - Approve
Debra Botton – Approve

Director Botton nominated Director Mohrhaus for Vice President. Seconded by Director Rieck.

Dave Mohrhaus – Approve
Quanwei Lu – Approve
Jane Rieck – Approve
Doug Mohr - Approve
Debra Botton - Approve

Director Botton nominated Director Mohr for Treasurer. Seconded by Director Quanwei Lu

Dave Mohrhaus – Approve
Quanwei Lu – Approve
Jane Rieck – Approve
Doug Mohr - Approve
Debra Botton - Approve

Discussion followed regard the remaining offices. Through a vote of acclamation, Directors Quanwei Lu and Rieck were appointed to the offices of “Secretary/Asst Treasurer”.

Notice of Conflict- Discussion. No conflicts were noted.

C. Citizens Items: Meeting was opened to Public Comment:

Comments included the following topics:

- Cell Towers/Cell Service – Comments included against cell towers in parks and the need for better cell service in the District.
- Soccer field usage – Duration, noise, trash, and damage to parks were voiced this season due to higher than average use.
- Comments regarding closing the parks to private leagues.
 - Alicia Corley indicated that the District cannot close the park to non-residents and private leagues.
- Vandalism and the potential for cameras in the parks

Various Board members offered responding comments. Discussion followed.

Sarah Shepherd addressed a request for an update of cell tower activity. There is no activity to report currently. District management will follow up with sports teams regarding rental usage.

D. Board Onboarding and Administrative Items:

a. – b. Board Member Administrative Orientation

Ms. Corley provided a presentation on topics of importance to the Board including, but not limited to the following:

- Rules of the Meeting
- Notices & Agenda
- Regular vs Special Meetings
- Email Rules
- No Outside meeting of more than two Directors
- Working for the benefit of the District, not personal interests
- SDA training opportunities for Board members

c. Financial Orientation

Ms. Schilling provided background on the District’s banking relationships (FirstBank and ColoTrust), District funds and debt, revenue streams, CivicRec and authorized signers for the accounts. Discussion followed. Through acclamation it was determined to have all Board members as signers on the Checking accounts.

Discussion followed. Ms. Schilling further informed the Board of State law requiring the District to use authorized financial institutions. ColoTrust is a State run and authorized institution.

Discussion followed on the CivicRec.

Ms. Shepherd provided information regarding the purpose and activities of the Park and Recreation District. She also explained the election cycle, and normal Board activities during the year. Discussion followed.

Ms. Shepherd provided a history of the grants that the District has received, the grant writing and allocation cycle. Discussion followed.

Board members inquired about District consultant and vendor contracts. Ms. Corley explained that that, by law, the District cannot enter into multi-year contracts. Vendor contracts are reviewed and approved as a part of the year end budget process. RFPs are sent if appropriate. Discussion followed.

d. Review/ Approval of April 20, 2023 Minutes

Review of the Minutes. Director Mohrhaus requested a change in wording regarding the update on the change to the goat mowing schedule (“had been”). Clarification was made on this typo correction. Director Botton moved to approve the minutes as amended. Director Mohrhaus seconded.

Roll call vote:

Director Mohrhaus – Approve

Director Lu – Approve

Director Rieck – Approve

Director Mohr – Approve
Director Botton – Approve

e. June Board Meeting Date and Location

The next meeting is scheduled for June 14th, 2023, at 5:30pm. The meeting will be in person and located in the Orchard Park Community Room.

f. Regular Meeting Dates and locations for 2023

The remaining meeting for the year will be held as follows:

August 17, 2023
September 21, 2023
October 26, 2023 – Preliminary Budget session
November 16, 2023 – Budget Hearing

All meetings are currently scheduled to be in-person and located in the Orchard Park Community Room.

E. Financial Matters:

a) Consider approval of Claims for Period ending May 31, 2023

JBK Landscaping - Monique Lucero provided an update on the status of clean-up projects (Spring and Fall) and the storm clean-up from the most recent heavy rains. Updates were provided on the irrigation system, aeration of the parks (not being performed). Updates and explanation of the repairs at the Sunrise Vista Park bridge were provided. Discussion followed.

Ms. Schilling provided clarifying comments about how certain expenses were allocated with the budget. Director Mohrhaus made a motion to approve repair of the the Sunrise Vista Park bridge and acceptance of earlier repair. Seconded by Director Mohr.

Roll call vote as follows:

Director Mohrhaus – Approve
Director Lu – Approve
Director Rieck – Approve
Director Mohr – Approve
Director Botton – Approve

JBK outstanding balance was discussed. Director Mohrhaus made to pay all outstanding invoices to JBK Landscaping. Seconded by Director Botton.

Roll Call Vote as follows:

Director Mohrhaus – Approve
Director Lu – Approve
Director Rieck – Approve
Director Mohr – Approve
Director Botton – Approve

Ms. Schilling provided a summary of the claims list. Discussion followed. Director Mohrhaus made a motion to approve payment of the claims list as presented. Director Rieck seconded.

Roll Call vote as follows:

Director Mohrhaus – Approve
Director Lu – Approve
Director Rieck – Approve
Director Mohr – Approve
Director Botton – Approve

Directors and the public expressed concern about the heavy use of the parks and the increased amount of trash. Estimate cost is \$1,800.00 to increase trash collection to 3 times per week. Discussion followed.

Director Mohrhaus made a motion for an additional trash collection each week at all parks, except Prairie Vista and Sunrise Vista Parks, (M-W-F) through August 13th. Director Mohr seconded.

Roll call vote as follows:

Director Mohrhaus – Approve
Director Lu – Approve
Director Rieck – Approve
Director Mohr – Approve
Director Botton – Approve

Ms. Schilling provided the Board with an explanation of the financial statements and its detailed break out. Discussion followed on the various funds, right of way, the brick fence, and the parks. She also covered the budgeting process, home assessments and fees. Director Mohrhaus made a motion to accept the March 31, 2023, financial statements, as presented. Director Rieck seconded.

Roll call vote as follows:

Director Mohrhaus – Approve
Director Lu – Approve
Director Rieck – Approve
Director Mohr – Approve
Director Botton – Approve

F. Operations and maintenance:

a. Landscape Report

i. Tennis Maintenance

Director Lu offered some comments regarding the USTA relationship and availability of courts to non-USTA residents. Discussion followed. Ashley Wilson, the District USTA representative, offered details on the relationship and how USTA operates, court and team commitments, etc. Discussion followed. Director Lu requests (moves for) changes to the program. Ms. Shepherd and Ms. Wilson indicated that the prior Board made commitments to the USTA that cannot be altered at this point in the season unless the full Board wished to make such changes. Discussion followed, including further comments from the public.

Director Botton asked that the tennis/USTA discussion be held at the Board meeting August, as planned in prior sessions.

ii. Storm Clean-up

As detailed, Ms. Lucero of JBK updated the Board on the storm clean-up and outstanding issues. Board and public comment regarding the need to re-grade the baseball fields following the heavy rains. District Manager to follow-up with these activities. Discussion followed.

iii. Drainage Maintenance and contract scope.

Discussed earlier. No further update.

b. Sunset Park Grant Update

Ms. Shepherd provided an update on the finalization of the survey still pending and the schedule for construction in the Fall. Discussion followed.

c. Pool Report

Matt Mundy, MPM Recreation, Provided an update on the status of the pool and programs. Swim team practice and adult swim (M-W-F) are open and ongoing. Discussion followed.

i. Dedication Date – June 4, 2023, 12pm – 1pm

It is agreed to hold the Dedication Ceremony on June 4th, 12-1pm.

ii. Final Construction Items/County Process Wrap up

Discussion followed concerning the difficulties related to the project and the poor working relationship with, and unprofessionalism of, the County officials. A letter stating the concerns of the District should be forwarded to the County. Directors Rieck and Mohrhaus will be consulted if needed, with a draft provided by District management and legal counsel.

iii. Pool Pass/Membership Requests

MPM Recreation made a request to authorize providing a free individual membership for the lifeguards. Discussion followed. Director Mohr made such a motion. Director Mohrhaus seconded.

Roll Call vote:

Director Mohrhaus – Approve

Director Lu – Approve

Director Rieck – Approve

Director Mohr – Approve

Director Botton – Approve

Several requests were made by resident for free or reduced memberships due to hardships. Director Rieck reiterated the long-standing District policy of declining such requests. Discussion followed. There was also a request for a refund for membership fee due to a member moving out of the community after purchasing the membership. The policy is very clearly stated at the time of rental that no refunds will be granted. The Board agreed to maintain the current policy and no action will be taken.

Director Mohrhaus presented a motion to grant a half-priced day pass for the Dedication Day of June 4th. Discussion followed. Director Botton seconded.

Roll call vote:

- Director Mohrhaus – Approve
- Director Lu – Approve
- Director Rieck – Approve
- Director Mohr – Approve
- Director Botton – Approve

iv. Community Room Rental Feedback

Members of the public provided feedback on the current Community Room rental process and rates. Discussion followed.

d. Caley Lot Update

No update at this time.

e. Capital improvement, operations, and maintenance priorities.

No further update was provided tonight.

G. Legal

1. Update Sunrise Vista Park access maintenance SEMSWA and Mile High Flood

No updates at this time as the District is waiting on feedback from SEMSWA.

2. Update on Brick Fence Tree Trimming Project

No update at this time.

3. Amend JBK Contract language

Ms. Corley recommended amending the JBK Landscaping contract. New language allows for non-emergency maintenance work to be completed without Board approval up to \$500.00 at a time and material rate, and for urgent or emergency repair and maintenance work that is included within the District's budget to be performed as needed without prior authorization by the Board.

H. Additional Board Member Items:

No additional items.

I. Adjournment:

The Board approved by acclamation to adjourn the meeting at 10:02pm.

The next Board meeting is a Regular Meeting and is scheduled for June 14, 2023, from 5:30pm at the Orchard Park Community Room.



Secretary for meeting