



## MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

A regular meeting of the Board of Directors of the Cherry Creek Vista Park & Recreation District was held at 5:30 pm on Thursday, January 19, 2023, via Zoom. The meeting was open to the public.

<b>Attendance:</b>	<u>Directors:</u> Howard Buchalter, Assistant Secretary/ Treasurer Stephanie Kamlet, President – Absent, Whose absence was excused Dan Marks, Vice-President Dave Mohrhaus, Assistant Secretary/ Treasurer Jane Rieck, Treasurer	Sarah Shepherd, Circuit Rider of Colorado Jessica Yoffe, Swim Team Parent Representative Heather Robbins, Swim Team Parent Representative Ashley Wilson, USTA Liaison for CCVPRD Chris Baerns, Baseball Field user Lesley Higgins, Baseball field user Richard Bowler, Resident Peter Hamilton, Resident Valerie Watts, Resident Lisa Mauvais, Resident David Gill, Resident David Lerchbacher, Resident
	<u>Other attendees:</u> Alicia Corley, Icenogle, Seaver, Pogue Dawn Schilling, Schilling and Company Matt Mundy, MPM Recreation Sujata Trehan, Circuit Rider of Colorado	

**Call to Order/Agenda/  
Declaration:** Director Marks called the meeting to order at 5:32 pm and declared a quorum. The Agenda was approved by acclamation acknowledging that items may be taken out of order.

**Citizens Items:** Chris Baerns, Lesley Higgins, Richard Bowler, David Gill, Richard Bowler, Valerie Watts, Lisa Mauvais expressed their feedback regarding the condition of the Peakview Park baseball field, specifically the grade and offset, which in their opinion renders the baseball field at Peakview park unusable. Discussion followed.

- Legal:**
- 1. Lakeview Cell Tower Lease Updates**  
No updates were presented.
  - 2. Peakview Park Project Update Community Feedback**  
Based on community feedback, remove the existing pickleball rules sign, add an additional sign at the pickleball court regarding the 1-game etiquette will be installed. The park hours and courtesy signage at the park has been ordered and will be installed after it is produced.
  - 3. Update Sunrise Vista Park access maintenance SEMSWA and Mile High Flood**  
Alicia Corley and Sarah Shepherd gave the Board an update regarding the recent meeting. Discussion followed.
  - 4. Update on Brick Fence Tree Trimming Project**  
Alicia Corley gave the Board an update. Management to check if one last property has completed the branch removal.

**Financial Matters:**

- 1. Discuss and Consider Tennis Lessons and Audit Contract for 2023**  
Audit Contract:  
Upon motion by Director Mohrhaus and seconded by Director Rieck the Board voted 4-0 (with 1 absent) to approve the Audit Contract for 2023 with Green and Associates.  
Tennis Lessons Proposals:  
Upon motion by Director Rieck and seconded by Director Mohrhaus the Board voted 4-0 (with 1 absent) to continue with SF Tennis as the tennis lesson provider for the district.
- 2. Ratify Claims for Period ending December 31, 2022**  
The Board reviewed the December 2022 claims.  
Upon motion by Director Rieck and seconded by Director Marks, the Board voted 4-0 (with 1 absent) to ratify the claims for period ending December 31, 2022, as presented.
- 3. Consider approval of Claims for Period ending January 31, 2023**  
The Board reviewed the January 2023 claims.  
Upon motion by Director Rieck and seconded by Director Buchalter, the Board voted 4-0 (with 1 absent) to approve claims for the period ending January 31, 2023, as presented, pending the Xcel Energy late fee adjustment.
- 4. Consider approval of Financial Report for Period ending November 30, 2022**  
Dawn Schilling presented the November 2022 Financials.  
Upon motion by Director Rieck and seconded by Director Mohrhaus, the Board voted 4-0 (with 1 absent) to approve the Financial Report for the period ending November 30, 2022, as presented.
- 5. Long Range Budget and Reserve Planning Process Discussion**  
Dawn Schilling presented the Capital Project Tracking sheet. Discussion followed.

**Operations and Maintenance:**

- 1. Landscape Report**  
Sarah Shepherd gave the Board an update regarding the new point of contact for JBK Landscaping – Monique Lucero.
- 2. Sunset Park Grant Update**  
Sarah Shepherd gave the Board an update. The Survey is almost complete, waiting for the snow to clear. The gaga pit has been removed from the scope and tennis retractable divider net added to the project scope. Discussion followed.
- 3. Peakview Final Grant Update**  
All the site amenities have been received and installed. The final closeout will be at the end of this month. The warranty period is one-year for all the installations.

Ashley Wilson gave the Board an update, stated the strong interest in tennis in the community which unfortunately led to some unpleasant

incidents. She suggested the creation of a tennis advisory committee which included players, Board members. As well as an updated code of conduct for tennis players. Discussion followed.

**Upon motion by Director Buchalter and seconded by Director Rieck, the Board voted 4-0 (with 1 absent) to create a Tennis/Pickleball committee to give guidance to the Board for Tennis/Pickleball issues and governance. Management will convene the committee in the coming months and provide recommendations as soon as possible.**

**4. Orchard Park Planning Grant Discussion**

Planning Grants will be due on April 15, 2023. Discussion followed. The Board discussed not pursuing new grant projects until the pool is open.

**5. Pool construction report & Community Room Opening Date Status**

○ **Shade sail and deck lighting solution update**

Sarah Shepherd gave the Board an update regarding the shade sails and light poles. The foundations of the existing light poles can be used. District is currently waiting for approvals from both the building and planning department. The planning department pre-application meeting is set for the date earliest that was made available, February 2<sup>nd</sup>. Once approved by both departments, the poles can safely be ordered and installed.

Once the light poles are installed and inspected, the Community Room can be opened as soon as possible, prior to the regular pool season. Following the community room opening, the regular opening time for the pool is planned to be met, mid-April for the Swim Team and May for the public.

Resident Richard Bowler had a question regarding the vendor for the light poles. Discussion followed. Management requested to send a community update out via email blast and website. The Board directed management not to provide an update at this time and to wait until a future date.

○ **Building Permit II Status and Budget**

Sarah Shepherd gave the Board an update. Discussion followed.

○ **Outdoor Furnishings and Floatable**

These will be addressed in the near future as current items are resolved.

**6. Capital improvements, operations, and maintenance priorities**

Covered under pool and park items.

**7. Caley Lot Update**

Sarah Shepherd gave the Board an update, a pre-application meeting date with the City of Centennial in February is anticipated.

**8. Master project calendar & Capital project budget sheet**

**9. Elections update**

Sarah Shepherd gave the Board an update regarding the 2023 elections. Self Nomination forms are due by February 24, 2023. Discussion followed.

**Administrative Matters:**

Review Meeting Minutes from the Regular meeting and Budget hearing on November 17, 2022 and the Special meeting on January 9, 2023.

Upon motion by Director Marks and seconded by Director Mohrhaus, the Board voted 4-0 (with 1 absent) to approve the November 17, 2022 and January 9, 2023 minutes, with typo corrected.

**Additional Board Member Items:**

Discuss CCV logo apparel. Item tabled for until meeting.

**Adjournment:**

The Board approved by acclamation to adjourn the meeting at 7:25pm. The next regular meeting, is scheduled for Thursday, March 16, 2023 at 5:30pm.



---

Secretary for meeting