



MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

A regular meeting of the Board of Directors of the Cherry Creek Vista Park & Recreation District was held at 5:30 pm on Thursday, November 18, 2021, via Zoom due to the ongoing health crisis. The meeting was open to the public.

Attendance:

Directors:

Howard Buchalter, Assistant Secretary/Treasurer
Stephanie Kamlet, President
Dan Marks, Vice-President
Dave Mohrhaus, Assistant Secretary/Treasurer
Jane Rieck, Treasurer

Other attendees:

Alicia Corley, Icenogle, Seaver, Pogue
Dawn Schilling, Schilling and Company
JC Chambers, MPM Recreation
Melissa Lanning, Essenza
Christa Plaza, Essenza
Scott Fong, SFTennis
Sujata Trehan, Circuit Rider of Colorado
Sarah Shepherd, Circuit Rider of Colorado

**Call to Order/Agenda/
Declaration:**

Director Kamlet called the meeting to order at 5:34pm and declared a quorum. The Agenda was approved by acclamation acknowledging that items may be taken out of order.

Presentations:

Essenza Architecture

Christa Plaza and Melissa Lanning presented the Pool Budget from FCI, and pending pool options, such as bathroom tile, shade demo options, and the drains along the pool. Discussion followed.

MPM to investigate the drain issue, and potentially get an estimate for snaking the drains. Alternatively, the construction team will work on providing an estimate from FCI for reworking the drains.

Citizens Items:

No comments.

Legal Items:

1. Consider IGA with Arapahoe County re: Orchard Pool Construction Permit

Upon a motion by Director Kamlet with a second by Director Rieck, the Board voted 5-0 to approve the MS4 and LE21-003 Orchard Park Construction IGA with SEMSWA and Arapahoe County as presented.

2. Discuss ROW Easement maintenance work

Item discussion tabled for next meeting.

3. 2022 Annual Administrative Resolution

The Board reviewed the Resolution.

Upon motion by Director Mohrhaus and seconded by Director Rieck the Board voted 5-0 to approve the 2022 Annual Administrative Resolution, as presented.

4. Discuss Tennis Court Egress

Sarah Shepherd gave the Board an update regarding this issue. Discussion followed. **Management will to disengage the lock at the Orchard tennis court for the interim period if necessary, while the Board and the Fire District work through the process. Management to obtain a quote to install a new egress mechanism for all three courts.**

5. May 3, 2022 Election Resolution

Sarah Shepherd presented an update regarding the recent changes in the current rules. Discussion followed. 2 Director positions will be up for re-election.

Upon motion by Director Rieck and seconded by Director Kamlet the Board voted 5-0 to approve the 2022 Election Resolution, as presented.

Operations and maintenance:

1. Landscape Report & Pool Report

Nothing additional report.

2. Capital improvement, operations, and maintenance priorities

i. Master project calendar

Nothing additional to report.

ii. Capital project budget sheet

Nothing additional to report.

Financial Matters:

1. Official Budget Hearing 2022

See Budget Hearing minutes below.

2. 2022 Presentation/Approval Budget & Budget Resolution

a. Set Tennis, Pool and Field Rates and Fees

The Board discussed the current field use rates.

Upon motion by Director Kamlet and seconded by Director Rieck the Board voted 5-0 to approve an increase in Field Rates by \$5 across the board, for 2022.

The Board discussed the current tennis court rental rates. Discussion followed.

Upon motion by Director Kamlet and seconded by Director Marks the Board voted 5-0 to approve an increase in Tennis Team rates by \$10 per team, for 2022.

b. Consider approval for 2022 Contract Renewals

Scott Fong gave the Board an update on upcoming Tennis programs. Discussion followed.

Upon motion by Director Rieck and seconded by Director Kamlet the Board voted 5-0 to approve the SF Tennis contract for 2022.

Upon motion by Director Buchalter and seconded by Director Kamlet the Board voted 5-0 to approve the Schilling and Company contract for 2022.

Upon motion by Director Mohrhaus and seconded by Director Buchalter the Board voted 5-0 to approve the Icenogle Seaver Pogue contract for 2022.

The Board reviewed the MPM Recreation contract for 2022. Discussion followed. MPM Recreation to provide an updated contract for Board review and approval, given some contingency for pool construction timing.

Upon motion by Director Mohrhaus and seconded by Director Rieck the Board voted 5-0 to approve the Circuit Rider of Colorado contract for 2022.

The Board reviewed the JBK Landscape contract for 2022. Discussion followed.

Upon motion by Director Buchalter and seconded by Director Marks the Board voted 2-3 against the JBK Landscape contract for 2022 as presented. Further discussion followed.

Upon motion by Director Mohrhaus and seconded by Director Kamlet the Board voted 3-2 to approve the JBK Landscape contract for 2022, removing the specific clause regarding the Maplewood maintenance.

3. Consider approval of Claims for Period ending November 30, 2021

The Board reviewed the November claims.

Upon motion by Director Mohrhaus and seconded by Director Rieck , the Board voted 5-0 to approve the November claims totaling \$182,485.80.

4. Consider approval of Financial Report for Period ending October 31, 2021

Ms. Schilling presented the financial report.

The October financials were approved by acclamation.

**Administrative
Matters:**

1. Review Meeting Minutes-October 21, 2021 and October 28, 2021
Upon motion by Director Rieck and seconded by Director Kamlet, the Board voted 5-0 to accept the October 21, 2021 and October 28, 2021 as presented.

2. Peakview Park Grant Construction Update
Sarah Shepherd gave the Board an update. Waiting on permits and ready to go after these are issued.

3. Discuss Orchard/Sunset Parks Project and Grant Funding
The Board discussed upcoming Grant applications.
Upon motion by Director Rieck and seconded by Director Marks, the Board voted 4-0, with Director Buchalter abstaining from the vote, to approve Management to pursue a Project Grant application from Arapahoe County Open Space for for Sunset Park.

4. Discuss ROW Capital Improvements and Maintenance
Sarah Shepherd gave the Board an update. The fence cap repair project is complete. Other damages and trees pruning will be discussed at future meetings.

5. Meeting Dates for 2022
The Board approved the proposed 2022 dates, with changes as noted in March 2022 and October 2022. **Management will post dates on the District website.**

**Additional Board
Member Items:**

No additional items.

Adjournment:

The Board approved by acclamation to adjourn the meeting at 8:46 pm. The next Board meeting is a Regular Meeting, and is scheduled for Thursday January 13, 2022 at 5:30 pm via Zoom.

Sujata Trehan

Secretary for meeting

**MINUTES OF THE PUBLIC HEARING
OF THE BOARD OF DIRECTORS OF THE
CHERRY CREEK VISTA PARK AND RECREATION
HELD TO CONSIDER THE ADOPTION OF THE 2022 BUDGET
HELD ON NOVEMBER 18, 2021**

A regular meeting for the official budget hearing of the Board of Directors of the Cherry Creek Vista Park & Recreation District was held at 5:30 pm on Thursday, November 18, 2021, via Zoom due to the ongoing health crisis. The meeting was open to the public.

Attendance: Directors:
Howard Buchalter, Assistant Secretary/Treasurer
Stephanie Kamlet, President
Dan Marks, Vice-President
Dave Mohrhaus, Assistant Secretary/Treasurer
Jane Rieck, Secretary

Other attendees:
Alicia Corley, Icenogle, Seaver, Pogue
Dawn Schilling, Schilling and Company
Sujata Trehan, Circuit Rider of Colorado
Sarah Shepherd, Circuit Rider of Colorado

**Call to Order/Agenda/
Declaration:** **The public hearing on the 2022 Budget was called to order at 6:16 pm by Director Kamlet.**
Being that there was no public present to give input for the hearing, upon a motion by Director Kamlet, the hearing was closed at 6:17 pm.
The agenda was approved by acclamation.

Citizens Items: No public input provided.

Board Discussion: **Proposed 2022 Budget discussion:**
Dawn Schilling presented the 2022 Budget. Discussion followed.

**Adoption of the 2022
Budget:** The draft 2022 budget, having been properly noticed in the Villager Legals and circulated to the Board on before October 15, 2021, **and upon a motion by Director Buchalter, and seconded by Director Kamlet, the Board voted 5-0 to:**

1. Approve and adopt the 2022 Budget;
2. To appropriate the full amount of budgeted expenditures in the adopted 2022 Budget, and:
3. To approve and set the mill levy to fund those expenditures, contingent upon the final certification of valuation, with expenditure amounts of: **\$414,309 in general fund, \$88,019 for Right-of-Way, \$329,880 for debt service fund A, \$73,338 for debt service B, \$265,624 for the enterprise fund, \$35,010 in capital projects fund, \$901,920 in the Capital Projects Fund – 2020 Loan, \$600,404 in the Capital Projects Fund – Peakview Park, and \$2,599,250 in the Capital Projects Fund – Pool Renovation.**

Sujata Trehan

Secretary for meeting