



MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

A regular meeting of the Board of Directors of the Cherry Creek Vista Park & Recreation District was held at 5:30 pm on Thursday, November 17, 2022 via Zoom. The meeting was open to the public.

Attendance:

Directors:

Howard Buchalter, Assistant Secretary/Treasurer
Stephanie Kamlet, President
Dan Marks, Vice-President
Dave Mohrhaus, Assistant Secretary/Treasurer
Jane Rieck, Treasurer

Other attendees:

Alicia Corley, Icenogle, Seaver, Pogue
Dawn Schilling, Schilling and Company
Reg Craigo, JBK Landscape
JC Chambers, MPM Recreation
Peter Kline, Circuit Rider of Colorado
Sarah Shepherd, Circuit Rider of Colorado

**Call to Order/Agenda/
Declaration:**

Director Kamlet called the meeting to order at 5:33pm and declared a quorum. The Agenda was approved by acclamation acknowledging that items may be taken out of order.

Citizens Items:

None presented

Legal Items:

- Lakeview Cell Tower Lease Update
 - No update
- Peakview Park Project Review, Pickleball and Maintenance Community Feedback

Discussion followed regarding:

 - a. Paddle types and paddle rack/space-holder
 - b. Railing install in Southeast corner of park
 - c. Benches and tables will be delivered in the next two weeks, installation will be schedule upon delivery
 - d. There is no homeless person is living in the park.

- Update Sunrise Vista Park access maintenance SEMSWA and Mile High Flood
 - The District is attempting to schedule a meeting between the meeting and end of the year. Meeting discussion will be reported on at the next Board meeting.
- Update on Brick Fence Tree Trimming Project
 - Joana Waldenmyer (Root Partners) and Peter Kline visited the sites. A review of the tree's health indicated that it is primarily dead and poses a risk to the fence. It should be removed, at the owner's expense, and removed from the property. Management will notify the resident.
- 2023 Annual Administrative Resolution
 - Upon a motion by Director Kamlet, with a second by Director Rieck, the Board voted 5-0 to approve the 2023 Annual Administrative Resolution, as presented.
- 2023 Election Resolution
 - Upon a motion by Director Kamlet, with a second by Director Rieck, the Board voted 5-0 to approve the 2023 Annual Administrative Resolution, as presented.

Financial Matters:

1. Official Budget Hearing 2023
 - Resolution presented to open the public hearing of the 2023 Budget. Upon a motion presented by Director Buchalter to open the 2023 Public Budget Hearing. Seconded by Director Kamlet. Board voted 5-0 to approve.
 - Dawn Schilling presented the 2023 Budget. Discussion followed.
 - Public hearing closed, upon a motion by Director Buchalter, Seconded by Director Kamlet. Board voted 5-0 to approve.
2. 2023 Presentation/Approval Budget & Budget Resolution
 - Motion present By Director Buchalter to approve the 2023 Budget and Budget Resolution, adopt the 2023 Budget, set the mill levies, and appropriate funds, as presented. Seconded by Director Kamlet. Board votes 5-0 to approve.
3. Discuss and Consider setting of Tennis, Pool and Field Rates and Fees
 - Motion by Director Buchalter to approve the Tennis, Pool and Field Rates for 2023. This includes a \$5.00 increase across the board. Seconded by Director Kamlet. Board voted 5-0.
4. Consider approval for 2023 Contract Renewals
 - JBK Landscape- landscaping contract: Director Rieck motioned to approve the landscape management contract, as presented. Director Kamlet seconds. Board voted 5-0 to approve.
 - MPM Recreation Management– pool management: Director Kamlet motioned to approve, the pool management contract, as

presented. Director Marks seconded. Board voted 5-0 to approve.

- Circuit Rider of Colorado – District Management: Director Kamlet motions to approve, with a second by Director Marks. The Board voted 4-0 to approve, Director Buchalter abstained from the vote.
- Schilling CPA Accounting Services: Renewal – Rates to increase from \$130/hr to \$140/hr and the letter of agreement will be provided in January 2023. Director Marks motioned to approve the renewal, as discussed. Director Rieck seconded. Board voted 5-0 to approve.
- Hydrosystem, irrigatoin monitoring: the contract involves the oversight and online monitoring all irrigations system for JBK and the District. Director Marks motioned to approve the contract as presented. Director Kamlet seconded the motion. The Board voted 5-0 to approve.

Operations and maintenance:

5. Consider approval of Claims for Period ending November 30, 2022
 - Dawn Schilling presented Claims report for November. Discussion followed. Director Rieck motioned to approve signing up for auto-pay on the Denver Water Account. Director Mohrhaus seconded. Board voted 5-0 to approve.
 - Director Kamlet motioned to approve claims as presented. Director Mohrhaus seconds. Board voted 5-0 to approve.
6. Consider approval of Financial Report for Period Ending October 31, 2022
 - Ms. Schilling presented the financial report for the period ending October 31, 2022. Discussion followed. Director Kamlet motioned to approve the financial report, as presented. Director Marks seconded. Board voted 5-0 to approve.

- Landscape Report
 - Ms. Shepherd provided an Update Discussion followed.

2. Sunset Park Grant Update

- Scope changed. Discussion followed.

- Peakview Final Grant Update

- a. Provide in an earlier part of the meeting.

4. Orchard Park Grant Update

- Update provided. Discussion followed. Decision postponed at this time.

5. Pool construction report: Community Room Opening Date Status

i. Shadesail and deck lighting solution update

- Update given regarding the City response to the light poles. Discussion followed. The board determined that it was time to move forward. A motion was presented by Director Dave Mohrhaus to proceed with the acquisition of new light poles. Seconded by Director Marks. Ms Shepherd reminded the board the timeline for acquisition and installation was dependent upon review and permitting by the City engineering department. There is not a firm date for installation currently.

ii. Building Permit II Status and Budget

- Building II Permit is completed and awaiting Building I final approvals related to the Shadesail and deck lighting solutions.

iii. Outdoor Furnishings and Floatable

- No update given

7. Capital improvements, operations, and maintenance priorities

- No further updates at this time

7. Caley Lot Update

- No further updates at this time

[8. Master project calendar](#)

[9. Capital project budget sheet](#)

Adjournment:

The Board approved by acclamation to adjourn the meeting at 8:12pm.
The next regular meeting is scheduled for January 19, 2023 at 5:30pm.



Secretary for meeting