



MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

A regular meeting of the Board of Directors of the Cherry Creek Vista Park & Recreation District was held at 5:30 pm on Thursday, May 20, 2021 via Zoom due to the ongoing health crisis. The meeting was open to the public.

Attendance:

Directors:

Howard Buchalter, Assistant Secretary/Treasurer
Stephanie Kamlet, President
Dan Marks, Vice-President
Dave Mohrhaus, Assistant Secretary/Treasurer
Jane Rieck, Treasurer

Other attendees:

Alicia Corley, Icenogle, Seaver, Pogue
Dawn Schilling, Schilling and Company
Alyssa Tharrett, Essenza Architecture
Kevin Aguilar, Aguilar Construction
Reg Craigo, JBK Landscape
JC Chambers, MPM Recreation
Matt Mundy, MPM Recreation
Sarah Shepherd, Circuit Rider of Colorado
Sujata Trehan, Circuit Rider of Colorado
Kari Nelson, Resident

Call to Order/Agenda/ Declaration:

Director Kamlet called the meeting to order at 5:30pm and declared a quorum. The Agenda was approved by acclamation acknowledging that items may be taken out of order.

Presentations

Essenza Architecture: POOL CD REVIEW & BID PACKET: ESSENZA ARCHITECTURE

Alyssa Tharrett gave the Board an update regarding Orchard Pool Construction and Budget. Discussion followed. The Board discussed some alternate options to reduce costs. Kevin Aguilar noted that material costs are currently very volatile due to Covid related shortages.

The Board discussed whether to bid this project out at this time given the volatility of the market. Discussion followed. **The next step will be to switch to CM/GC for 95% Bid Set, with the potential of delaying construction. Management will publish the announcement in the Villager paper. Alicia Corley will work with Management to publish the upcoming release of the**

Bid Packet. Essenza will also provide management with a list of contractors.

Upon motion by Director Mohrhaus and seconded by Director Kamlet, Board voted 5-0 to approve spending \$2000 for the Grading Erosion Sediment Control design by Kimley Horn.

A special meeting will be held on Tuesday July 6th at 5:30pm to discuss the Bids received.

Citizens Items:

A. Community Garden Dedication preparation at Prairie Vista Park

Sarah Shepherd gave an update to the Board regarding the upcoming Community Garden Dedication at Prairie Vista park and the preparations for Saturday's events, including Goat mowing, eBird and iNaturalist launch.

Kari Nelson mentioned her interest in having a community garden at Sunrise Vista Park. She also expressed interest in getting some shade at the picnic table at Sunrise Vista park in the future. **Management to obtain an estimate for possibly adding a grill, and potentially salvaging some picnic tables for Sunrise Vista park.**

Legal Items:

A. Discussion regarding State and County health guidelines related to COVID-19

Alicia Corley gave the Board an update on current State and County health guidelines, which is now 'Level Clear' which allows for no masks outdoors and full capacity at the pool.

B. Discuss meeting with City of Centennial regarding Caley lot

Alicia Corley gave the Board an update on the Caley lot and her discussion with the City of Centennial. The District can potentially maintain the lot without owning it. The City of Centennial may be able to fund larger improvements through a grant - paved sidewalks, a parking lot etc. Ms. Shepherd has submitted an Allocation of Funds request to the State to see about further funding opportunities.

Operations and maintenance:

A. Discuss pool operations, swim team and summer schedule

JC Chambers gave the Board an update on Orchard Pool preparations for opening. The pool was drained, cleaned and power washed and is ready for the season. Given the new County health regulations, the pool can be opened at full capacity.

i. Discuss facility and party rentals - There may be a potential renter - a water polo club, however the Denver Swim Academy Swim Team will not be renting this season. JC Chambers also indicated that party rentals are an option for this season. Discussion followed. **Party rental fees: \$75 base fee and \$25 hourly fee on top of that, plus hourly fee for lifeguards. Rentals can be made available via CivicRec. The Board agreed that party rentals will be allowed this season.**

B. Landscape report

Reg Craigo gave the Board an update on the Landscape. All services are going ahead on time, irrigation has not been started due to current precipitation, however the system is ready to go as needed.

C. Orchard Playground repair proposal review

Ms. Shepherd reviewed the proposals included in the Board Packet.

Director Kamlet mentioned that Sunrise Vista park needs more Fibar. Ms. Shepherd will be researching warranty coverage to address this issue. Additionally, the tennis gate is not closing properly, this issue will also be addressed within the warranty.

Upon motion by Director Mohrhaus and seconded by Director Kamlet, Board voted 5-0 to approve line item 5 of the proposal for Orchard Park Fibar replacement.

The Board reviewed the Windemere Park Fibar refresh, however they would like to see an estimate for raking/rototilling existing Fibar. Reg Craigo will provide an estimate for the Board to review at a future date.

Management will contact USS site services to NOT back trucks on to the grass when they service the portalets at District parks.

D. Sunrise Vista Fence proposal review

Ms. Shepherd shared the estimate to complete the fence line at Sunrise Vista park. Management will compare with previous estimates to see how Covid related volatility has affected the bid price for these repairs.

Financial Matters:

A. Accept claims for period ending May 31, 2021

Dawn Schilling presented the claims for the period ending May 31, 2021 to the Board.

Upon motion by Director Rieck and seconded by Director Buchalter, Board voted 5-0 to approve the May claims as presented.

Dawn Schilling also presented the Capitals Funds Project Tracking sheet.

B. Financial Report for period ending April 30, 2021

Dawn Schilling presented the Financial Report for the period ending April 30, 2021.

Upon motion by Director Rieck and seconded by Director Buchalter, Board voted 5-0 to approve the April financials, as presented.

**Administrative
Matters**

A. Review meeting minutes – April 15, 2021

Upon motion by Director Rieck and seconded by Director Kamlet, Board voted 5-0 to approve the April 15, 2021 minutes, as presented.

B. Capital project master calendar review

Sarah Shepherd presented the Capital project master calendar, updated for 2021 1st Quarter.

Brick Fence project: The Board was informed that the community has been notified of the upcoming repairs. A second letter will be sent about 2 weeks prior to brick fence repair, to residents whose homes will be affected by the repairs. Scaffolding and misc equipment will be stored overnight at the middle of the Sunset park parking lot. Ms. Shepherd also gave the Board an update on some tree maintenance.

Ms. Shepherd mentioned that estimates for getting the Asbestos report for Orchard Pool will be shared soon.

Ms. Shepherd also shared the Prairie Vista Park irrigation controller change order with the Board.

Upon motion by Director Marks and seconded by Director Kamlet, Board voted 5-0 to approve the irrigation controller change order, as presented.

Ms. Shepherd also shared that she met with a vendor regarding prairie dog management at Prairie Vista park.

Ms. Shepherd shared the email from Alex Salwicz regarding waiving pool membership for a child who wants to join the Swim team. The Board declined this request.

Ms. Shepherd also detailed the pool membership purchases so far. The Board discussed Daily passes/guest passes, and will evaluate options presented by MPM Management. Board discussed details for the Caregiver pass, that it should be available for purchase with any paid membership, not just a family membership.

**Additional Board
Member Items:**

None.

Adjournment:

The Board approved by acclamation to adjourn the meeting at 8:12pm. The next Board meeting is a Regular Meeting, and is scheduled for Thursday June 17th from 5:30 pm via Zoom.

Sujata Trehan

Secretary for meeting