



MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

A regular meeting of the Board of Directors of the Cherry Creek Vista Park & Recreation District was held at 5:30 p.m. on Thursday April 18, 2024, at the Community Room.

Attendance:

Directors:

Debra Botton, President
Dave Mohrhaus, Vice-President
Doug Mohr, Treasurer
Jane Rieck, Assistant Secretary/Treasurer
Quanwei Lu, Assistant Secretary/Treasurer – arrived at 5:38pm.

Other attendees:

Colin Mielke, Seter, Vander Wall & Mielke PC
Joel Drew, Seter, Vander Wall & Mielke PC
Dawn Schilling, Schilling and Co
Matt Mundy, MPM Recreation
Sarah Shepherd, Circuit Rider of Colorado
Sujata Trehan, Circuit Rider of Colorado

Public Attendees:

Ashley Wilson, USTA Tennis
Aaron Rodgers, Resident
Valerie Watts, Resident
Michael Chen, Resident
Jean Wei, Resident
Bernie Gehris, Resident

**Call to
Order/Agenda/
Declaration:**

Director Botton called the meeting to order at 5:30 pm and declared a quorum. The Agenda was approved by acclamation acknowledging that items may be taken out of order.

Citizen Items:

Resident Valerie Watts noted that the Pickleball court lacks specific signage. She requests the District install a sign, with pickleball specific language. District management will update the language on the pickleball page of the District website and will remove old signage and add a new sign at the court.

**Administrative
Items:**

1) Review and Approval of Meeting Minutes from the Special meetings held on March 14, 2024

Upon motion by Director Botton and seconded by Director Mohrhaus, the Board voted 5-0, to approve the March 14, 2024, minutes as corrected:

Director Botton: Yes

Director Mohrhaus: Yes

Director Rieck: Yes

Director Mohr: Yes

Director Lu: Yes

2) Board housekeeping and onboarding reminders, payroll

No items discussed at this meeting.

3) Website update, CivicRec Fees and CivicRec Audio Eye

The Board reviewed the email address options and opted to continue with the current addresses via Wix.

Sarah Shepherd presented the Audio Eye options provided by CivicRec that will allow the site to be compliant.

Upon motion by Director Mohr, seconded by Director Botton, the Board voted 5-0 to adopt the Audio Eye feature for CivicRec:

Director Botton: Yes

Director Mohrhaus: Yes

Director Rieck: Yes

Director Mohr: Yes

Director Lu: Yes.

4) Set District walk-through work session date, Right-of-ways

The Board discussed date and time options for the District walk-through, with a tentative date of May 13 at 4:30pm. Management to confirm with JBK and Joanna Waldenmyer on their availability, post notice and circulate the meeting invitation.

Financial Reports:

1) Consider approval of April 2024 Claims Payable

The Board will review and ratify these claims at the next meeting, given that a few invoices were received late this month. The claims will be added for review to the packet.

2) Financial Statements for the period ending March 31, 2024

Dawn Schilling presented the Financial statements for the period ending March 2024.

Upon motion by Director Mohrhaus and seconded by Director Rieck, the Board voted 5-0 to approve the financials as presented:

Director Botton: Yes
Director Mohrhaus: Yes
Director Rieck: Yes
Director Mohr: Yes
Director Lu: Yes.

**Operations and
Maintenance:**

**1. Landscape and Facilities Reports and Updates: Field
Maintenance/Flag storage**

The Board reviewed the “Let Us Play” sign storage request by Colorado Rapids. The Board agreed that the” Let us Play” signs should be picked up and stored by the teams.

Extra trash pickups: Management to direct JBK to add an extra trash pick-up day during soccer season and for holidays.

The Board reviewed field reservations and usage for the spring season. Discussion followed.

Sarah Shepherd shared a communication regarding the right-of-way cobble work. Discussion followed.

Peakview and Lakeview Park Baseball Infield dragging proposal by Designscapes Colorado:
The Board reviewed the proposal. Discussion followed regarding field use fees and maintenance needs at each field.

Upon motion by Director Botton, and seconded by Director Rieck, the Board voted 5-0 to approve items 1 and 2 on the proposal, while tabling item 3 to review and discuss later:
Director Botton: Yes
Director Mohrhaus: Yes
Director Rieck: Yes
Director Mohr: Yes
Director Lu: Yes.

2. Brick Fence Claims Update

Sarah Shepherd shared that there are no significant updates at this time. The tree that was damaged in the accident is expected to survive, as the damage appears to be superficial.

Maplewood accident: Legal counsel has received no updates. They will continue to follow up on this item.

Wall crack: Legal counsel is analyzing the easements and other details. Further discussion to be held in executive session at the next meeting.

3. Sunset Park Grant: Covered Tennis Bench and Contract

Approval

Sarah Shepherd presented the proposal for covered tennis benches. Discussion followed. The bench order will be revisited in May once the final contract amounts for the playground and general contractor are confirmed by District management and accountant.

Sarah Shepherd presented the updated contract proposal, including asphalt, fence, tree install options. Discussion followed.

The Board reviewed the updated General Contractor Budget related to the overall budget for the grant project. This budget is under the anticipated cost in the grant budget, with the options recommended by management and landscape architect review. Discussion followed regarding the parking lot and fence-line scopes.

Upon motion by Director Botton, and seconded by Director Mohrhaus, the Board voted 4-1, as shown, to approve the contract with Designscares Colorado, with the Alternate 1, 3, 4, 5 and 6 added to the budget:

Director Botton: Yes

Director Mohrhaus: Yes

Director Rieck: Yes

Director Mohr: Yes

Director Lu: No.

4. Pool and Community Room report

Matt Mundy gave the Board an update on the pool. MPM is on schedule to open the pool in May and things are running well. Discussion followed.

The Board discussed the Community Room damage deposit process and amount. Management will request options for credit card processing via CivicRec for deposits versus holds and associated fees and transition costs. Discussion followed.

Upon motion by Director Botton, and seconded by Director Mohrhaus, the Board voted 5-0, to approve reducing the damage deposit from \$500 to \$250, effective immediately, and to evaluate alternate credit card processing options available via CivicRec in the fall, after the pool season:

Director Botton: Yes

Director Mohrhaus: Yes

Director Rieck: Yes

Director Mohr: Yes

Director Lu: Yes.

Legal Items:

1. Seter Vander Vall and Mielke legal introduction items

Legal counsel reviewed the conflict filing process and shared an update regarding creating an Accessibility Statement for the District. Discussion followed. Legal counsel further advised the Board that the best practice for the District and Board is to direct all communications to the District Management, as a central point of contact, to avoid any liability issues, rather than communicate directly with contractors or residents on direction by the District Board as a whole.

2. Lakeview Park Cell Tower Extension Project Review and Updates

Legal counsel had no update at this time.

Director Mohr gave the Board an update on the upcoming meetings and hearings regarding the Lakeview Park Cell tower. Discussion followed, including a suggestion for the District to send HOAs within the District a letter/survey to gauge public opinion regarding cell service within the District. Further discussion followed.

Director Rieck noted that the Board had directed that District would not spend any additional funds on this issue at this time. The item will be discussed at a future meeting.

Adjournment:

There being no further business on the agenda, the Board approved by acclamation to adjourn the meeting at 8:24pm.

The next Board meeting, which is a Regular Meeting is scheduled for May 16, 2024, at 5:30 p.m. at the Community Room at 11350 E Orchard Road, Englewood, CO 80111.



Secretary for meeting