Cherry Creek Vista
Park and Recreation District

MEETING MINUTES

A meeting of the Board of Directors of the Cherry Creek Vista Park and Recreation District was held at 5:30 pm on Thursday June 18, 2026, via Zoom.

Attendance:
Directors:
Debra Botton
Bernie Gehris
Aaron Spencer
Greg Mitarotonda
Doug Mohr

Public attendees:
Michael Miller

Other attendees:
Matt Mundy, MPM Recreation, District Pool Management
Jessica Yoffe, Swim Team representative
Heather Robbin, Swim Team representative
Ashley Wilson, USTA representative
Courtney Intara, Seter, Vander Wall & Mielke PC, District Counsel
Mike Neel, JBK Landscape Inc.
Reg Craigo, JBK JBK Landscape Inc.
John Keesen, HydroSystems
Dawn Schilling, Schilling and Co., District Accountant
Sarah Shepherd, Circuit Rider of Colorado, District Management
Sujata Trehan, Circuit Rider of Colorado, District Management

Call to order/approve agenda/notice of meeting/declaration of quorum and conflicts of interest

Director Gehris called the meeting to order at 5:31 pm and declared a quorum with 3 out of 5 Directors in attendance. The Agenda was approved by acclamation acknowledging that items may be taken out of order. Two directors joined the meeting moments later.

Administrative items

Board Housekeeping

No items were presented at this meeting.

Approval of minutes from May 21, 2026, Meeting

Upon a motion by Director Spencer, and seconded by Director Mitarotonda, the Board voted 5-0 to approve the minutes from May 21, 2026, meetings, as presented.

Community Emails
Sarah Shepherd shared a communication regarding graffiti at the path between Peakview Park and Prairie Vista Park. Discussion followed. Management to report vandalism to the Arapahoe County Sheriff's office and check if there is a program for community service graffiti
Upon a motion by Director Mitarotonda, and seconded by Director Botton, the Board voted 5-0 to approve the proposal from Lightning Mobile, for 'not to exceed' $750, to remove the graffiti.

Sarah Shepherd shared a communication regarding a request for a Family Pool Membership for Cottonwood Creek Elementary.

Upon a motion by Director Gehris, and seconded by Director Botton, the Board voted 5-0 to approve the request for one free family pool membership for their upcoming auction and pre-approve a future request from High Plains Elementary School for their auction.

Coordination for August board meeting date scheduling
The Board discussed moving the August Board meeting date. The August meeting has been rescheduled to Monday, August 17th at 5:30pm at the Community Room.

<u>Operations and Maintenance Items</u>
Landscape, Water Usage, and Facilities Reports and Updates
The Board reviewed the JBK proposals for landscaping clean-up work around the recent brick wall repairs. Discussion followed. Director Gehris proposed adding large boulders in front of the wall where it appears to be prone to car accidents. JBK will submit a proposal for boulder placement for the Boards consideration at the next meeting.

Upon a motion by Director Gehris, and seconded by Director Mitarotonda, the Board voted 5-0 to approve Proposal #51153 for landscaping clean up at the brick wall accident site for $989.34.

John Keesan gave the Board an update on irrigation at the parks. Discussion followed. With the exception of Orchard Park and ROWs (which are not connected to the digital control system), irrigation systems are set at 80% level water usage. Orchard Park and ROWs are monitored and controlled by JBK to ensure that usage is down by 20%.

Sarah Shepherd shared an updated proposal # 49926 from Natural Way for tree removals at Lakeview Park.
Upon a motion by Director Gehris, and seconded by Director Mitarotonda, the Board voted 5-0 to approve Proposal #49926 from Natural Way for the removal of 2 trees at Lakeview Park.

Pool and Community Room Report
Jessica Yoffe gave the Board an update regarding Swim Team season. Swim Team has 162 registered swimmers. She also noted that when there are swim meets, the pool opens by 2pm, and closes at 7pm on Saturdays, which is not a long time for the public. Swim Team is requesting the Board to consider closing the pool at 7pm on Fridays and stay open later on

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Saturdays. She also noted that the parking lot lights are not on later at night. MPM will look into the lights at the parking lot to adjust the timers.

The Board will review these requests regarding pool timings when setting the pool schedule in January 2027.

Heather Robbins noted that 15 non-resident family pool members qualify for the reimbursement previously approved by the Board.

Grant Updates
Sarah Shepherd gave the Board an update on Orchard Park grant. The pre-bid meeting was held at Orchard Park today – 5 construction firms attended the meeting. Bids will be reviewed at the August Board meeting.

Tennis Updates
Ashley Wilson gave the Board an update on USTA activities. They have had full teams this season. USTA has created approximately $7,800 in revenue for the District.

Ashley noted that the tennis courts at Sunset Park are very close together and the divider occasionally becomes an issue. Sarah Shepherd noted that the divider can be moved to resolve this issue. Discussion followed. Orchard park courts have a lot more space between them, so a fixed divider should not be an issue. The District will consider seting a new date for its first Tennis Social later in the summer or in early fall.

Legal items
Consider Cherry Creek Pointe HOA shared water use agreement
Courtney Intara shared a draft of the HOA shared water use agreement with the Board. Discussion followed.

Upon a motion by Director Gehris, and seconded by Director Mohr, the Board voted 5-0 to approve the shared water use agreement as amended, subject to HOA approval.

Consider Tennis Policy Updates
Courtney Intara shared two draft options of the Tennis Policy with the Board. Discussion followed.

Upon a motion by Director Mitarotonda, and seconded by Director Gehris, the Board voted 5-0 to approve Option One of the updated tennis policy, as presented.

Legal counsel will prepare the final policy and add it to the District Rules and Regulations. Additional discussion followed regarding communicating the updated policy. The Board will review this item at the next meeting.

Pool incident

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Matt Mundy gave the Board an update regarding the microburst at Orchard Pool. A wind gust hit the pool deck and knocked one pool umbrella over which struck one pool visitor.
All pool umbrellas have been taken down until repairs and confirmation that all are safe for use. Discussion followed.

Cell Tower maintenance
Courtney Intara shared that a letter has been prepared for Crown Castle regarding maintenance issues. Sarah Shepherd shared that the flag has been replaced. The District has been informed that the remaining items, which include gutter replacements or cleaning, roof repairs or replacement, and siding repairs and repaint, are going to be scheduled and attended to soon. Discussion followed.

Upon a motion by Director Gehris, and seconded by Director Botton, the Board voted 5-0 to direct counsel to send the letter as presented on Friday June 19, 2026.

Brick fence damage release

The Board reviewed the release required by the insurance. Discussion followed.
Legal counsel will update the release based on Board direction – to remove any language that releases the insurance company of future liability not related to physical damage.

Upon a motion by Director Gehris, and seconded by Director Mitarotonda, the Board voted 5-0 to update the release as directed.

<u>Financial Matters</u>
Ratify May 2026 Claims Payable
Dawn Schilling presented the May 2026 claims. Upon a motion by Director Spencer, and seconded by Director Gehris, the Board voted 5-0 to ratify the May claims for $125,921.72, as presented.

Dawn Schilling shared the current pool enrollment numbers. Discussion followed.
Dawn Schilling presented the May 2026 Financial Report. Discussion followed. The corrected Financial Report will be reviewed by the Board at a future meeting.

Strategic Long-Range Planning and Financial Review work session.
Sarah Shepherd gave the Board an update on the Reserve Study. Dawn Schilling and Sarah have been working with ARS. Updates will be provided in September or October once the study is ready for review.

Miscellaneous Updates
Dawn Schilling noted that First Bank is transitioning to PNC Bank which would require the District to update its settings for any bills that are using autopay.

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Additional Board Member Items
No items were presented at this meeting.

Adjournment
There being no further business on the agenda, the Board approved by acclamation to adjourn the meeting at 7:32 pm.

The next Board meeting is scheduled for Monday August 17, 2026, at 5:30pm at the Community Room.

/s/ Sarah Shepherd

Secretary for the meeting