



## **MEETING MINUTES**

A meeting of the Board of Directors of the Cherry Creek Vista Park and Recreation District was held at 5:30 pm on Thursday November 20, 2025, at the Community Room.

### **Attendance:**

#### Directors:

Debra Botton

Doug Mohr – excused absence

Bernie Gehris

Aaron Spencer

Greg Mitarotonda

#### Other attendees:

Matt Mundy, MPM Recreation

Colin Mielke, Seter, Vander Wall & Mielke PC

David Boswell, The Natural Way

Reg Craig, JBK Landscaping

Dawn Schilling, Schilling and Co.

Sarah Shepherd, Circuit Rider of Colorado

Peter Kline, Circuit Rider of Colorado

### **Call to order/approve agenda/notice of meeting/declaration of quorum and conflicts of interest**

Director Gehris called the meeting to order at 5:33 pm and declared a quorum with four Directors in attendance. The Agenda was approved by acclamation acknowledging that items may be taken out of order.

### **Items from citizens regarding items not already on the agenda**

No items were presented.

### **Administrative items**

#### **Approval of minutes from October 23 and November 6, 2025, Meetings**

Upon a motion by Director Spencer, and seconded by Director Botton, the Board voted 4-0 to approve the minutes from October 23 and November 6, 2025, meetings, as presented.

#### **Annual Administrative Resolution and set meeting dates for 2026**

The Board reviewed the 2026 Annual Administrative Resolution and meeting dates for 2026.

Upon a motion by Director Spencer, and seconded by Director Mitarotonda, the Board voted 4-0 to adopt the 2026 Annual Administrative Resolution, as presented.



### **Community Emails**

Colin Mielke noted that the tennis issue has continued – wherein a resident appears to be using the courts for activities other than playing. Director Mitarotonda noted that members of the public were noticed taking a dog into the tennis court. Director Gehris noted that new, bigger, signage may be a good deterrent. Director Spencer noted that adding cameras may be a deterrent. Discussion followed. Director Botton noted that adding a time limit (maybe an hour or so) for court usage would limit one person from using the court for an extended period – with the exception of the USTA and approved vendors.

### **Operations and Maintenance items**

#### **Landscape and Facilities Reports and Updates**

David Boswell, from the Natural Way, gave the Board an update regarding the estimate for addressing various trees within the district – including specific trees that needed attention at each park – pruning, trimming and shaping, treatment for Emerald Ash Borer beetle, etc. Discussion followed.

The Board requested a breakout of trees that may benefit from attention this winter, as well as dividing the trees into high/low priority groups, so the District could create a long-term plan for tree maintenance based on funding availability.

Upon motion by Director Botton, and seconded by Director Spencer, the Board voted 4-0 to approve treating the emergent trees as noted on the proposal by The Natural Way, up to a maximum of \$4,000.

Reg Craigo, JBK Landscaping, gave the Board an update on preparations for the winter season – fall clean up, snow removal etc. The first fall clean-up is scheduled for after Thanksgiving. Discussion followed. The second clean-up is completed on an as-needed basis, based on weather conditions and when the leaves fall.

Director Botton noted that a sprinkler head has been damaged at Prairie Vista Park – JBK will address this in the spring before the system is restarted.

The Board reviewed multiple proposals for replacement plants at various parks and irrigation posts at Prairie Vista Park. Discussion followed regarding the irrigation posts and the general conditions at Prairie Vista Park. The park is thriving with the natural, native foliage and grass. The community garden is currently maintained by volunteers.

The Board will consider these proposals in the January 2026 meeting as these activities will occur in the spring.

### **Grant Updates**

No updates were provided at this meeting.



### **Pool and Community Room Report**

Matt Mundy gave the Board an update on pool. The final invoices for pool chemicals have been received. Matt shared the total income from 2025 swim lessons and pool party reservations. Reimbursements will be processed accordingly.

Replacement pool furniture should be ordered around February 2026.

The Board discussed potentially replacing the starting blocks as the current version is no longer in production.

Director Botton noted that the District could look into increasing pool membership for the upcoming season. Sarah Shepherd noted that the District could consider offering an early bird incentive, or a discount for residents that have not been members for a few years. Discussion followed.

The Board discussed possible ideas for Adult morning swim, pool aerobics class, movie nights at the pool, buy-one-get-one free days, among others. The Board will discuss more strategies at the next meeting.

### **Tennis Updates**

No updates were provided at this meeting.

### **Financial items**

#### **Ratify October 2025 Claims Payable**

Dawn Schilling presented the October 2025 claims. Discussion followed.

Upon a motion by Director Spencer, and seconded by Director Mitarotonda, the Board voted 4-0 to approve the October 2025 Claims as presented.

#### **Official Budget Hearing 2026**

Upon a motion by Director Gehris, and seconded by Director Mitarotonda, the Board voted 4-0 to open the public hearing for the 2026 Budget at 7:19pm.

No public comment was made.

Upon a motion by Director Gehris, and seconded by Director Mitarotonda, the Board voted 4-0 to close the public hearing for the 2026 Budget at 7:20pm.

#### **2026 Presentation of Budget**

Dawn Schilling presented the 2026 Budget to the Board. Discussion followed.

#### **Discuss and Consider setting Tennis, Pool and Field Rates and Fees**



This item will be discussed at the next meeting.

**Consider approval for 2026 Contract Renewals**

The Board reviewed the 2026 Contracts. Discussion followed.

Upon a motion by Director Gehris, and seconded by Director Mitarotonda, the Board voted 4-0 to approve the following 2026 contracts as presented:

Schilling and Company, Logan and Associates, Circuit Rider of Colorado, Seter Van Wall and Mielke, JBK Landscaping, MPM Recreations, and Hydrosystems.

The SF Tennis contract will be reviewed at the next meeting.

**Consider Approval of 2026 Budget Resolution to approve budget, set mill levies and appropriate funds**

Upon a motion by Director Gehris, and seconded by Director Botton, the Board voted 4-0 to approve 2026 budget resolution to approve the budget, set mill levies and appropriate funds.

**Legal items**

Colin Mielke noted that updating the Prairie Vista Park irrigation posts would be recommended.

**Additional Board Member Items**

No additional items were presented.

**Adjournment**

There being no further business on the agenda, the Board approved by acclamation to adjourn the meeting at 7:53pm.

The next Board meeting is scheduled for January 22, 2026, at 5:30pm in the Community Room.

*/s/ Sarah Shepherd*

Secretary for the meeting