



DRAFT - MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

A regular meeting of the Board of Directors of the Cherry Creek Vista Park & Recreation District was held at 5:30 pm on Thursday, June 17, 2021, via Zoom due to the ongoing health crisis. The meeting was open to the public.

Attendance:

Directors:

Howard Buchalter, Assistant Secretary/Treasurer
Stephanie Kamlet, President
Dan Marks, Vice-President
Dave Mohrhaus, Assistant Secretary/Treasurer
Jane Rieck, Treasurer

Other attendees:

Alicia Corley, Icenogle, Seaver, Pogue
Dawn Schilling, Schilling and Company
Matt Mundy, MPM Recreation
Curtis George, Resident
Sarah Shepherd, Circuit Rider of Colorado
Sujata Trehan, Circuit Rider of Colorado

Call to Order/Agenda/ Declaration:

Director Kamlet called the meeting to order at 5:32pm and declared a quorum. The Agenda was approved by acclamation acknowledging that items may be taken out of order.

Presentations

Pool Bid Update

Sarah Shepherd gave the Board an update on the Pool Bid meeting. 8 contractors were present for the meeting. **The working group will have a virtual on June 28th at 10am, followed by a special meeting with Essenza Architecture on Wednesday July 7th, 2021 at 5:30pm.**

Citizens Items:

A. Bat house proposal

Curtis George made a presentation to the Board regarding a Bat House at Prairie Vista Park. Discussion followed. Curtis to provide a drawing with bat house design and possible install locations. **Management will reach out to Arapahoe County to confirm the need for any permits.**

Legal Items:

A. Requested Letter of Intent re: City of Centennial and Caley lot

Alicia Corely gave an update to the Board regarding the Caley lot, the City of Centennial states that it is not interested in owning this tract of land. Ownership by Arapahoe County Parks and Recreation District may be possible. Discussion followed. **Management to research cost of**

maintenance of lot, possible SEMSWA fees, cost of surveys, additional insurance fees, landscaping/goat mowing costs.

Operations and maintenance:

A. Pool Report

Matt Mundy gave the Board an update on the pools. Baby pool pump has failed. MPM has found a new pump and heater for \$6000, however items are behind schedule, 1-3 weeks out. Pool has been very busy this season.

B. Landscape and Irrigation report

Sarah Shepherd gave the Board an update on irrigation issues, due to the heat there have been some leaks reported. Discussion followed. She noted that Reg Craigo and JBK are staying on top of maintenance issues.

i. Tree Policy Discussion

JBK Landscape and the Natural Way have provided estimates to remove a variety of trees in the District. Discussion followed. The Board discussed maintaining the tree canopy and having a policy of replacing dead trees, in the same spot or possibly a different spot that may be a more appropriate spot. Director Mohrhaus suggested discontinuing stump grinding.

Upon motion by Director Mohrhaus and seconded by Director Buchalter, the Board voted 5-0 to approve the proposal from JBK Landscape and Natural Way to remove trees, updated without stump grinding. Management will obtain a proposal for replacing the trees that are being removed.

C. Prairie Vista Playground repair proposal review

Board approved by acclamation the proposal for new swing mats at Prairie Vista park.

D. Sunrise Vista Fence final proposal

Sarah Shepherd shared the estimate from GoodLand Construction for the fence, gate, and repair work on hinges.

Upon motion by Director Mohrhaus and seconded by Director Kamlet, the Board voted 5-0 to approve the proposal by GoodLand Construction for fence repairs.

E. Prairie Vista Park Fence Proposal Discussion

Sarah Shepherd shared a proposal by QDC Ranch Services LLC for a fence design at Prairie Vista Park. The Board agreed to review this item at a later time. **Management will obtain a new estimate in a few months.**

F. Parking lot rentals at District Parks

Sarah Shepherd updated the Board on multiple requests to rent the parking lot at parks for events. Discussion followed.

Management will research similar park and rec district policies and present them to the Board for further discussion.

G. SEMSWA related items

Director Kamlet gave an update regarding SEMSWA not maintaining the drainage area near Sunrise Vista Park. Discussion followed. **Management to reach out to SEMSWA with agreements on file.**

Sarah Shepherd also gave an update to the Board on the potential permit cost reduction due to the survey costs incurred by the District.

Financial Matters:

A. Accept claims for period ending June 30, 2021

Dawn Schilling presented the claims for June 2021 to the Board.

Upon motion by Director Rieck and seconded by Director Kamlet, the Board voted 5-0 to accept the June 2021 financial claims as amended.

B. Financial Report for period ending May 31, 2021

Dawn Schilling presented the Financial Report for the period ending May 31, 2021 to the Board.

Upon motion by Director Kamlet and seconded by Director Buchalter, the Board voted 5-0 to accept the May 2021 financial report as presented.

Dawn Schilling also presented the Capitals Funds Project Tracking sheet.

Administrative Matters

A. Review meeting minutes – May 20, 2021

Upon motion by Director Rieck and seconded by Director Marks, the Board voted 5-0 to accept the May 20, 2021 minutes as amended.

B. Capital project master calendar review

Sarah Shepherd shared the updated Capital project master calendar.

Additional Board Member Items

Director Mohrhaus gave a reminder to get the tennis screen replaced at Sunset Park. Management to get an estimate for replace all or portions for tennis screens.

Director Rieck requested that the broken board at Sunrise Vista Park needs to be repaired. The fence is under warranty and will be repaired soon.

Director Kamlet requested that 4 signs for Animals must be on leash to be installed at Sunrise Vista Park. Management will get an estimate for the signs.

Adjournment:

The Board approved by acclamation to adjourn the meeting at 7:48pm. The next Board meeting is a Special Meeting, and is scheduled for Wednesday July 7th, 2021 via Zoom.

Sujata Trehan

Secretary for meeting