



## MEETING MINUTES

A meeting of the Board of Directors of the Cherry Creek Vista Park and Recreation District was held at 5:30 pm on Thursday April 23, 2026, at the Community Room.

### **Attendance:**

#### Directors:

Debra Botton – via phone  
Bernie Gehris  
Aaron Spencer  
Greg Mitarotonda – arrived at 5:32pm  
Doug Mohr

#### Public attendees:

Tom Jurgens, Resident

#### Other attendees:

Matt Mundy, MPM Recreation, District Pool Management  
Ashley Wilson, USTA Representative  
Courtney Intara, Seter, Vander Wall & Mielke PC, District Counsel  
John Keesan, Hydrosystems  
Mike Neel, JBK Landscape  
Reg Craigo, JBK Landscape  
Dawn Schilling, Schilling and Co., District Accountant  
Sarah Shepherd, Circuit Rider of Colorado, District Management  
Sujata Trehan, Circuit Rider of Colorado, District Management

### **Call to order/approve agenda/notice of meeting/declaration of quorum and conflicts of interest**

Director Gehris called the meeting to order at 5:31 pm and declared a quorum with 4 out of 5 Directors in attendance. The Agenda was approved by acclamation acknowledging that items may be taken out of order.

### **Items from citizens regarding items not already on the agenda**

Resident Tom Jurgens noted that ash trees at Lakeview Park are not looking well. Mike Neel noted that the ash trees should be recovering as the season progresses.

### **Administrative items**

#### **Approval of minutes from March 26, 2026, Meeting**

Upon a motion by Director Gehris, and seconded by Director Spencer, the Board voted 5-0 to approve the minutes from March 26, 2026, meetings, as presented.



### **Board Housekeeping**

No items were presented.

### **Community Emails**

No items were presented.

### **Financial items**

#### **Ratify March 2026 Claims Payable**

Dawn Schilling presented the March 2026 claims. Discussion followed. Upon a motion by Director Gehris, and seconded by Director Mitarotonda, the Board voted 5-0 to ratify the March 2026 Claims, as presented.

Dawn Schilling presented the February 2026 Financial Report. Discussion followed. Upon a motion by Director Mohr, and seconded by Director Spencer, the Board voted 5-0 to approve the February 2026 financials, as presented.

### **Operations and Maintenance Items**

#### **1. Cherry Creek Pointe HOA shared water use discussion**

Mike Neel gave the Board an update regarding Cherry Creek Pointe HOA shared water usage with the District. JBK ran a flow test on all 12 zones (6 HOA, 6 District); it showed a 67%-33% split. Discussion followed.

Sarah Shepherd suggested the District create an agreement with the HOA to formalize clearly the terms and conditions of the cost share as well as billing and remittance requirements.

Upon a motion by Director Gehris, and seconded by Director Mitarotonda, the Board voted 5-0 to approve drafting a contract with Cherry Creek Pointe HOA, including the shared cost division as read, at 67% billed to the District and 33% billed to the HOA, auto-renewing annually.

#### **2. Tennis Policy and Committee updates**

Courtney Intara gave the Board an update regarding the District's tennis policy. Discussion followed. Legal counsel was directed to draft a modified tennis policy for the Board to review at future meeting.

##### **a. Updated Tennis signage**

The new tennis sign has been finalized. Old signage will be removed, and the new sign will be installed at each court location. The Board approved the sign, pending the moving of one rule per line and changing of the rule from "No Paid Lessons" to "No Unauthorized Lessons."

##### **b. Tennis Social flier**

The Board reviewed the Tennis Social flier. Discussion followed. Given the questionable weather conditions expected on the day of the social, as currently scheduled, the District will reschedule the social to an alternate date later in the summer.

### **3. Pool and Community Room report**

Matt Mundy gave the Board an update on the pool. MPM is making progress preparing the pool for season opening. Discussion followed. The pool will be opened to the public on Friday May 22nd.

#### **a. Review Cleaning Proposals for Community Room**

Matt Mundy shared an update with the Board. Discussion followed. Melissa at MPM will be taking over cleaning of the Community Room and costs will remain the same at this time.

#### **b. Review building repair proposal**

Matt Mundy gave the Board an update on the rodent issue at the pool. The District had the issue remediated by a pest control service and MPM has made some temporary repairs, but permanent repairs are required. Discussion followed. Upon a motion by Director Spencer, and seconded by Director Mitarotonda, the Board voted 5-0 to approve Uncle Yerri's building repair proposal, as presented.

#### **c. Swim team update**

Swim team has 136 swimmers signed up for the season at this time. Swim practice will start May 11th at the pool.

### **4. Discuss Denver Water Budget Discussion for Summer 2026**

The Board discussed the Denver Water drought budget. Sarah Shepherd noted that Denver Water has declared a 'Stage 1 Drought,' which requires the District to reduce water usage by 20% this May through November below the 5-year prior average usage for the same May through November period. Water turn-on must be delayed until May 1st. Water rates for use over this 20% reduction will be double for Districts not in communication with Denver Water.

John Keesan and Mike Neel were on meetings with Denver Water and reported that they will be adjusting watering times down by 20% to meet the budget requirements. Mike Neel noted that after the first month, the District will be fairly dialed into usage and where it needs to be to reduce usage by 20% over the season. The park grass may look less green but should survive this summer in a dormant situation. John Keesan noted that he will be at the parks each month, and in communication with the District to address any items that are brought to their attention.

Lakeview Park's control system was not communicating with the controls properly last year; however a new extender has been installed, which has successfully resolved the issue for this year. Discussion followed.

The District will install Denver Water-provided signage in parks for the summer to let residents know that the District is required to reduce usage per Denver Water guidelines.

Director Mitarotonda noted that sharing the message and informing the community via website updates and eblasts would help educate the community about the differences in residential and District watering restrictions.



The District will have a more defined water budget agreement for the Board to consider at the May meeting and will send communication to the community once this agreement has been accepted with the District's watering details.

## **5. Landscape and Facilities Reports and Update**

### **a. JBK proposals including mulch, tree inventory, and Prairie Vista Park projects**

Courtney Intara gave the Board an update on the Prairie Vista Park IGA which specifies that the park will have long-term irrigation.

The Board reviewed JBK proposals for post replacement at Prairie Vista Park. Discussion followed.

Upon a motion by Director Mitarotonda, and seconded by Director Botton, the Board voted 4-1, with Director Mohr opposed, to approve the irrigation post replacement proposal, as presented.

Mike Neel noted that irrigation system will be turned on soon as JBK has already been testing the system in preparation for the season.

Reg Craigo presented the tree inventory and mulch replacement proposals. These items will be discussed at a future meeting.

Director Botton noted that there is a dead tree at Lakeview Park. Management was directed to procure a proposal from Natural Way for addressing this tree.

### **b. Review trash enclosure and handrail repair proposals**

The Board reviewed the trash enclosure and handrail repair proposals. Discussion followed. Management will purchase and coordinate with MPM Recreation to install a 'No Dumping sign' at the enclosure.

Upon a motion by Director Spencer, and seconded by Director Mitarotonda, the Board voted 5-0 to approve the handrail repair proposal, as presented.

Upon a motion by Director Mitarotonda, and seconded by Director Gehris, the Board voted 5-0 to approve the trash enclosure proposal, as presented.

### **c. Review of the brick fence damage proposal**

The Board reviewed the brick fence damage proposal. Discussion followed. Upon a motion by Director Spencer, and seconded by Director Mitarotonda, the Board voted 5-0 to approve the brick fence damage repair proposal, as presented.

### **d. Review field dragging proposal for baseball fields**

The Board reviewed the field dragging proposal. Discussion followed. Upon a motion by Director Spencer, and seconded by Director Mitarotonda, the Board voted 5-0 to approve the baseball fields at Peakview Park and Lakeview Park dragging proposal, as presented.

## **6. Grant Updates**

John Keesan gave the Board an update on the irrigation design for Orchard Park: this park will be updated with the Weathermatic system in construction; once installed usage can be managed remotely. Discussion followed.

### **Legal items**

#### **Discuss strategic planning process and schedule for 2026.**

Sarah Shepherd and Dawn Schilling gave the Board an update regarding the strategic planning process to discuss financial funding mechanisms to build a reserve to allow the District to complete necessary repairs as they become necessary. Discussion followed.

The Board discussed brainstorming ideas and items for the District to view in preparation for the long-range maintenance and ongoing repairs and improvements for the next 5- to 10-years. The Board meeting in May will serve as a kickoff for this process. Discussion followed.

### **Additional Board Member Items**

The prior-tentatively scheduled community walk-through in May has been cancelled as the Board will be meeting in May for strategic planning. A walk-through may be scheduled later in the year when the time is most appropriate for the project.

Directors Spencer and Gehris noted that they will be out of town during the summer. Director Gehris will be out of town in August and Spencer in June. Management will coordinate on meeting schedule and venue to accommodate as many schedules as possible.

Director Gehris noted that large boulders placed in strategic places could protect the brick fence in spots that are prone to accidents and could be considered for future landscape improvements.

Director Botton noted that young community members with motorized bikes are possibly vandalizing property and causing safety concerns by biking on streets with non-licensed vehicles.

### **Adjournment**

There being no further business on the agenda, the Board approved by acclamation to adjourn the meeting at 8:19 pm.

The next Board meeting is scheduled for May 21, 2026, at 5:30pm in the Community Room.

/s/*Sarah Shepherd*  
Secretary for the meeting